



West Bengal State Electricity Distribution Company Limited

(A Govt. of West Bengal Enterprise)
Office of the Divisional Manager, Darjeeling Division
Email: dm.darjeeling@wbsecl.in

NOTICE INVITING e-TENDER

NIT No.: SE.DM/DRJDD/E-TENDER/25-26/ 08

Date: 10.03.2026

Online item rate e-Tender in two parts for the under mentioned works are invited by the office of the Divisional Manager, Darjeeling Division, through e-tendering from OEM/ authorized dealers for supply and delivery of the materials as per schedule detailed below:-

S. No	Name of Work	Description of Item	Unit	Qty	Estimated Cost(Excluding GST)	Earnest Money (EMD)	Completion Time
1.	Supply & delivery of local items under Darjeeling Division	1. LT distribution KIOSK for 100KVA TRNF.	NOS	45	Rs.4,45,500/-	Rs.8910/-	45 days(From the date of Issuance of Purchase Order)

Intending bidders desirous of participating in the tender are to log on to the website <http://www.wbtenders.gov.in> for the tender. Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate(DSC) in the name of the person who will sign the tender, from any authorized certifying Authority (CA) under CCA, Govt. of India. After obtaining DSC from the approved Certifying Authority they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

- Tenders will be submitted online and intending bidders are to download the tender documents from the website stated above, directly with the help of the e-token provided. This is the only mode of collection of tender documents. Details of submission procedure are given in "Instructions to Bidders"

Terms and Contitions:

1. Earnest Money (EMD):

The following points shall be included in NIT floated through e-tender website:

- A bidder desirous of taking part in a tender invited by WBSEDCL shall login to the e-Procurement portal of Government of West Bengal <https://www.wbtenders.gov.in> using his/her login Id and password.
- The bidder shall select the tender to bid and initiate payment of EMD. Following payment options are available for paying EMD amount through online mode:-

I. Net-banking through payment Gateway.

II. RTGS/NEFT Payment:- On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the prefilled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.

(c) General Instruction for Online Payment:-

- The bidder will have to mandatorily pay through Net-banking facility once Net-banking mode is opted for payment.
- Status of NEFT/RTGS payment through Challan for a bid may take time for bank settlement which is updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.
- In case actual EMD amount as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the total actual EMD amount is to be paid only through NEFT/RTGS mode (challan mode).
- The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

(d) Refund /Settlement of EMD Amount:-

- For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid.
- For successful bid(s), EMD will be refunded from WBSEDCL authority after completion of tendering process and following due procedures.
- The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
- For any queries related to payment and refunds, bidders will have to communicate with ICICI Customer Support, viz, 033-40267512/13 since payment gateway facility used by E-tender portal is maintained by the ICICI bank.

2. The bidder must be an **OEM** (Original Equipment Manufacturer)/**Authorised dealer** of the materials mentioned in the BOQ.
3. **No agent** is allowed to participate in the tender except OEMs/ authorised dealers. Sub-letting of contract will not be allowed.
4. **Security Deposit:** In respect of successful Bidder, the Earnest Money after acceptance of Tender shall be converted as a part of the Security Deposit.
5. **WBSEDCL** reserves its right to take decision keeping its financial interest. The Purchase Policy of WBSEDCL along with the provision of Vendor Rating and Holiday listing, as effective from 01.09.2012 and subsequent amendment effective from 18.03.2013 will be applicable.
6. The offer shall remain valid for a minimum period of 120 days from the day of opening of the tender.
7. Any evidence of unfair trade practices including over charging, price fixing, cartel etc as defined in various statutes, will automatically disqualify the bidders.
8. WBSEDCL is not bound to accept the lowest tender and reserves the right to cancel any or all the tenders unilaterally.
9. Any bidder against whom FIR /complaint is lodged with Police by WBSEDCL shall not be eligible to participate in the bidding process.
10. **Inspection and Sample approval** - The successful bidder shall be intimated by the Controlling officer for submission of the sample for inspection and approval by the sample approval committee. Please note that the schedule should be prepared in such a way so that the materials, after being

approved should be delivered within the timeframe mentioned in the NIT. According to the program, the successful bidder shall arrange for submission of the sample at their own expense and in presence of the representative of WBSEDCL not below the rank of Jr.Engg.(E) Grade - II. If any material is found broken or damaged during inspection, it shall be considered as rejected. Intimation with respect to the approval of sample approval shall be issued by the Controlling Officer on the basis of the report submitted by the Sample Approving Committee

11. **Dispatch:** The supplier after receiving dispatch clearance from the respective authority/ purchaser shall deliver the equipment / materials suitably packed to the Darjeeling divisional store located under WBSEDCL .
12. **Payment terms:** Work order and payment of work will depend on availability of fund. Intending bidders may consider these criteria while submitting the tender and quoting the rate through online.
13. **Delivery Time:** The materials are to be delivered at site within one 15 days from the date of placement of PO failing to which necessary **LD (Liquidated damages)** shall be deducted as per clause no. 14 below.
14. **Liquidated Damages :** Penalty of 0.143% of the value of materials of the particular lot offered and /or delivered beyond the stipulated delivery period for each day of delay, subject to maximum of 10% of the value of the particular lot.
15. The successful bidder has to submit guarantee certificate along with the materials at the time of delivery.
16. Neither prospective Bidder nor any of the constituent partners should have been debarred to participate in any Tender by any Government Department/Semi-Govt./Govt. Undertakings/ Enterprise etc during the last 5 (five) years prior to the date of this NIT. Such debarment will be considered as disqualification towards eligibility. **(A declaration in this respect has to be furnished by the prospective bidders).** [Non-statutory Documents]
17. Incomplete Tenders will not be accepted under any circumstances.
18. The **PRICE BID** of the prospective bidder will only be opened if the **TECHNO-COMMERCIAL BID** of the Bidder is found qualified by the WBSEDCL. The decision of the WBSEDCL will be final and absolute in this respect. The list of Qualified Bidders of Technical Bid will be displayed in the website.
19. No mobilization advance and secured advance will be allowed.
20. All categories of prospective bidders shall have to submit valid copies of PAN Card, IT Returns for last three years, Trade Licence and GSTIN.
21. No extra delivery charge is to be paid for delivery of the materials. The delivery is to be done to the local store of Darjeeling Division, Power house Lebong, Darjeeling.
22. **Pre-bid Meeting:** All the interested bidders are encouraged to participate in pre-bid meeting, which shall be held on _____ to _____ at Administrative Building of office of the Divisional Manager, Darjeeling Division, WBSEDCL at Power House, Hooker road, Darjeeling – 734101. For any necessary clarification or communications regarding the pre-bid meeting shall be addressed at dm.darjeelingdiv@wbasedcl.in or Mob-9332789101. Discussion related to supply of the items mentioned in the bid and its place of delivery and installation etc. along with any clarifications or corrigendum related issues other details as the purchaser may wish to communicate shall be elaborately presented by the WBSEDCL authorized personnel in the Pre-bid Meeting. The intending Agencies are requested to intimate their time of visit in the aforesaid communication details at least 01 day prior to the actual time of arrival.

23. Date and Time Schedule:

Sl.No.	Particulars	Date & Time
1.	Date of Publishing of N.I.T. & other Documents	10.03.2026 at 05:30 PM
2.	Bid submission start date	11.03.2026 at 10:30 PM
3.	Bid Submission closing date	23.03.2026 at 05:30 PM
4.	Technical Bid opening date	27.03.2026 at 11:00 AM
5.	Date of releasing list for Technically Qualified Bidder	To be intimated later
6.	Financial Bid opening Date (Online)	To be intimated later

- 24.** Any other information regarding the tender or the process may be collected from the website <https://www.wbsedcl.in> or from the Office of the Divisional Manager, Darjeeling Division, WBSEDCL, Power House Hooker Road, Darjeeling Pin-734 101.


10/3/26
Divisional Manager
Darjeeling Division
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